## If You Don't Have a Bahá'í Online Services Account

**Bahá'í Online Services** are available to individual members of the American Bahá'í Community (living within the continental United States).

- **My Page** allows you to access, update, and maintain your Bahá'í contact information and selected personal membership information; report a legal name change; or register your children as Bahá'ís.
- Online Contribution System (OCS) gives you access to make a one-time or recurring contribution to Bahá'í Funds; make a pledge and review the status of your pledges; and view your contribution history and receipts for previous contributions online.
- **eMembership2**, which is available to officers of Local Spiritual Assemblies and registered Bahá'í groups, requires a Bahá'í Online Services password to log in.

To create a **Bahá'í Online Services** account:

- 1. Go to the eMembership2 log in page: <u>https://emem.usbnc.org</u>
- 2. Click on the link in: If you do not have a Bahá'í Online Services account, please click here.
- 3. Fill out the form and then click on **Create Account**
- 4. An email will be in the email box you supplied on the form
- 5. Click on the link in the email (if it is not an active link, you can copy and paste it into the address box of your web browser)
- 6. This will open a Congratulations page

**Please note**: Once you have a **Bahá'í Online Services** account, you will use the personal password you created, rather than your last name, to log in to **My Page**, **Online Contribution System**, **american.bahai.us**, and **eMembership2**. If you want to change your password at any time, you will do so on **My Page** by clicking on "My

## If You Forgot Your Bahá'í Online Services Password

- 1. On the eMembership Log In page, click on the "Forgot Your Bahá'í Online Services password?" link
- On the "Provide Bahá'í ID Number" page, enter your Bahá'í ID number in the Bahá'í ID Number box
- 3. Click on **Continue**
- 4. On the "Answer Security Question" page, verify that the email address listed is your correct current address as emails will be sent to that address as part of the password recovery process (If the email address listed is not current, please contact the Membership Office at the Bahá'í National Center by email: membership@usbnc.org, or by phone: (847) 733-3445 to update your Security email address.)
- 5. Enter the answer to your **Security Question** in the **Please enter your answer** box

6. Click on **Submit** 

## Contact Us – eMembership User Assistance

Phone: 866-818-5724 (toll free) Email: admintoolshelp@usbnc.org